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Solicitor General

STATE OF NEVADA

OFFICE OF THE ATTORNEY GENERAL

100 North Carson Street
Carson City, Nevada 89701

DEPUTY ATTORNEY GENERAL
HEALTH AND HUMAN SERVICES DIVISION

The Health and Human Services Division in the Nevada Office of the Attorney General (OAG) is seeking a highly skilled and dedicated attorney to provide general counsel services to the Nevada Department of Human Services and the Nevada Health Authority, with a focus on the Division of Public and Behavioral Health and the Division of Purchasing & Compliance.
Justice is our job.

Duty Station: Las Vegas, Carson City, or Reno, Nevada, with occasional travel, including out-of-state travel.

Gross Salary: Up to $135,201.00 Employee/Employer or $114,213.75 Employer-Paid. Salary placement depending upon experience.

Benefits: Employees of the Nevada Office of the Attorney General are eligible to participate in the State of Nevada's Group Health Insurance program administered by the Public Employees' Benefits Program (PEBP) and the Nevada Public Employees' Retirement System (PERS), among other benefits including 12 paid holidays a year and paid annual, sick, and family leave.

Position Status: Full-time, FLSA-exempt, unclassified position serving at the pleasure of the Attorney General. Employment is contingent upon successful completion of an FBI fingerprint-based criminal history background check.

Position Summary: The Deputy Attorney General provides general counsel representation to the Department of Human Services and the Nevada Health Authority, focusing on the Division of Public and Behavioral Health and the Division of Purchasing & Compliance while also supporting other programs, including Public Health, the State Board of Health, Health Care Quality and Assurance, and Medicaid. Primary responsibilities include administrative proceedings, district and probate court hearings, civil litigation, regulatory and rulemaking matters, contract review, client consultation, and advice to boards, commissions, and advisory committees. The successful applicant will independently manage assigned matters and collaborate with agency staff, board members, colleagues, and other stakeholders to provide timely, practical, and legally sound advice and representation.

Minimum Education and Experience: Graduation from an accredited law school. Applicants must be admitted to and in good standing with the State Bar of Nevada or admitted and in good standing in another U.S. jurisdiction and eligible for limited practice certification in Nevada pursuant to SCR 49.1. A valid driver's license is required at the time of appointment.

Position-Specific Qualifications: Experience in administrative law, civil litigation, regulatory matters, rulemaking, contract review, probate matters, or advising public agencies, boards, or commissions is highly desirable. Applicants must demonstrate sound judgment, initiative, organization, and the ability to manage assigned matters with increasing independence and responsibility. Attorneys must be able to plan and prioritize effectively; identify and analyze complex legal, factual, procedural, and constitutional issues; and communicate persuasive legal positions clearly and effectively. The successful applicant should also demonstrate strong legal research and analysis, written and oral advocacy skills, and the ability and willingness to develop a thorough understanding of applicable legal principles.

Essential Functions and Skills Required: Attorneys must exercise sound independent judgment and initiative; conduct comprehensive legal research and analysis; draft pleadings, briefs, regulations, contracts, legal opinions, and other substantive work product; manage competing priorities and deadlines; and maintain consistent progress on assigned matters. Attorneys must communicate clearly and professionally with courts, opposing counsel, colleagues, clients, agency staff, boards, and other stakeholders, and demonstrate professionalism, accountability, ethical conduct, and the ability to remain focused and composed in adversarial, high-pressure, or time-sensitive situations. Attorneys must be able to independently plan, prioritize, and manage a caseload following appropriate training and supervision. Proficiency with technology and applications commonly used in legal practice, including legal research, word processing, videoconferencing, and case-management platforms, is required.

Physical Demands and Work Environment: Work is primarily performed in a professional office environment and requires use of standard office equipment, review of legal and factual materials, effective communication with others, and participation in meetings, administrative hearings, and court proceedings. Travel, including occasional out-of-state travel, may be required. The position may also require transporting legal files or materials, occasionally lifting documents or boxes weighing up to 25 pounds, and working extended hours when required by court schedules, filing deadlines, oral arguments, or urgent matters.

Additional Benefits of the Position Include:

- Substantial professional autonomy once trained;
- Membership on an experienced and dedicated public service team;
- Compressed work schedule options, subject to operational needs;
- Annual bar dues reimbursement after the first year of employment;
- Eligibility for limited practice certification for up to two years under SCR 49.1 for qualifying attorneys admitted and in good standing in another U.S. jurisdiction; and
- Eligibility for Public Service Loan Forgiveness.

This announcement lists the major duties and requirements of the job and is not an all-inclusive summary. A successful applicant is expected to develop job-specific skills and perform additional job-related duties as assigned.

Send a cover letter, resume, writing sample, and a list of three professional references to Chief Sharon Benson at sbenson@ag.nv.gov. Interested applicants are encouraged to apply as soon as possible, as a hiring decision may be made at any time during the recruitment process.

The Nevada Office of the Attorney General (OAG) is committed to Equal Employment Opportunity and Affirmative Action in the recruitment and employment of its workforce and does not discriminate on the basis of race, color, national origin, religion or belief, age, disability, sex, sexual orientation, gender identity or expression, pregnancy, domestic partnership, genetic information, or any other status protected by applicable law. The OAG provides reasonable accommodations to qualified individuals with disabilities throughout the application and selection process and in employment. Applicants who require a reasonable accommodation during the recruitment process may contact the OAG Human Resources for assistance.